

2017/2018



MAGARENG



MUNICIPALITY

HIGH LEVEL SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN (SDBIP)

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HIGH LEVEL SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN (SDBIP)

BRIEF OVERVIEW OF THE MUNICIPALITY

Location

Magareng Municipality is situated in the Northern Cape Province and lies within the boundaries of the Frances Baard District Municipality. It is one of the five (5) local municipalities within the district and accommodates almost 7% of the district population. Warrenton, the administrative centre of Magareng Municipality, is situated approximately 75 km north of Kimberley on the banks of the Vaal River. The N12 national road between Kimberley and Christiana as well as the N18 route to Vryburg passes through the centre of Warrenton. The Railway line, that connects Gauteng with the Northern and Western Cape Province, runs through Magareng Municipality with a railway stations at Warrenton and Windsorton. The railway line also connects the Northern Cape and North West Provinces.

The municipal area comprises an urban node, villages and farms. The urban node consists of Warrenton, Warrenvale and Ikhutseng while small agricultural villages have been establish throughout the municipal area of which Bullhill, Fourteen Streams, Sydney's Hope, Windsorton Station, Moleko's Farm, Nazareth and Hartsvallei Farms are the most prominent. The rest of the area comprises mainly mixed farming.

The area of jurisdiction is approximately 1542 km² in extent and accommodates approximately 24,042 people (*Stats SA – 2011 Census Results*). 72% of the total population is Black, 17, 5% Coloured while the White population represents only 10% of the total population. The Indian and Asian population is insignificantly small to impact on the proportional representation.

A Service Delivery and Budget Implementation Plan, in terms of the Municipal Finance Management Act, is a detailed plan approved by the Mayor for implementing the municipality's delivery of municipal services and its annual budget.

It is informed by the Integrated Development Plan (IDP) and the Budget approved by Council on **31 May 2017** and seeks to, in detail, map out how the IDP priorities and objectives, through various departmental programmes, will be achieved.

The Service Delivery and Budget Implementation Plan (SDBIP) forms the basis on which Performance Agreements of the Municipal Manager and senior managers will be concluded and signed in terms of section 57 of the Municipal Systems Act.

The following will also be based on the Service Delivery and Budget Implementation Plan:

- Monthly Budget Statements to the Mayor and Provincial Treasury;
- Quarterly Reports on service delivery and the financial state of the municipality to Council;
- Half Yearly Performance Assessment Report to Council;
- Annual Performance Report.

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Legislative framework for performance management

Legislation that governs performance management in local government includes the Municipal Systems Act, 32 of 2000 (MSA), the Municipal Planning and Performance Management Regulations, 2001 (MPPMR), the Municipal Finance Management Act, 53 of 2003 (MFMA) and the Municipal Performance Regulations for Municipal Managers and Managers Directly Accountable to Municipal Managers, 2006.

Municipal Systems Act, 32 of 2000

The MSA requires all municipalities to promote a culture of performance through the establishment of a PMS, which must set key performance indicators and targets, as well as monitor, review and report on municipal performance, based on indicators linked to the Integrated Development Plan (IDP), including the national indicators prescribed by the Minister responsible for Local Government.

Municipal Planning and Performance Management Regulations, 2001

In 2001, the Minister of Provincial and Local Government published the MPPMR, which require a municipality to ensure that its PMS complies with the requirements of the MSA, demonstrate the operation and management of the PMS, clarify roles and responsibilities, as well as ensure alignment with employee performance management and the IDP processes.

Municipal Finance Management Act, 56 of 2003 (MFMA)

The MFMA requires the Mayor to ensure that the performance agreements of Section 57 employees comply with the requirements of the MSA to promote sound financial management and are linked to measurable performance objectives, approved with the budget and included in the Service Delivery and Budget Implementation Plan (SDBIP).

Local Government: Municipal Performance Regulations for Municipal Managers and Managers

Directly Accountable to Municipal Managers, 2006 In August 2006, the Department of Provincial and Local Government promulgated Regulations for Section 57 managers, by setting out how the performance of municipal managers and their direct reports has to be planned, reviewed, improved and rewarded. The regulations provide for the conclusion of performance agreements and personal development plans.

Quarterly Reporting

Section 52 (d) of the MFMA compels the mayor to submit a report to the council on the implementation of the budget and the financial state of affairs of the municipality within 30 days of the end of each quarter. The quarterly performance projections captured in the SDBIP form the basis for the mayor's quarterly report.

Mid-year Reporting

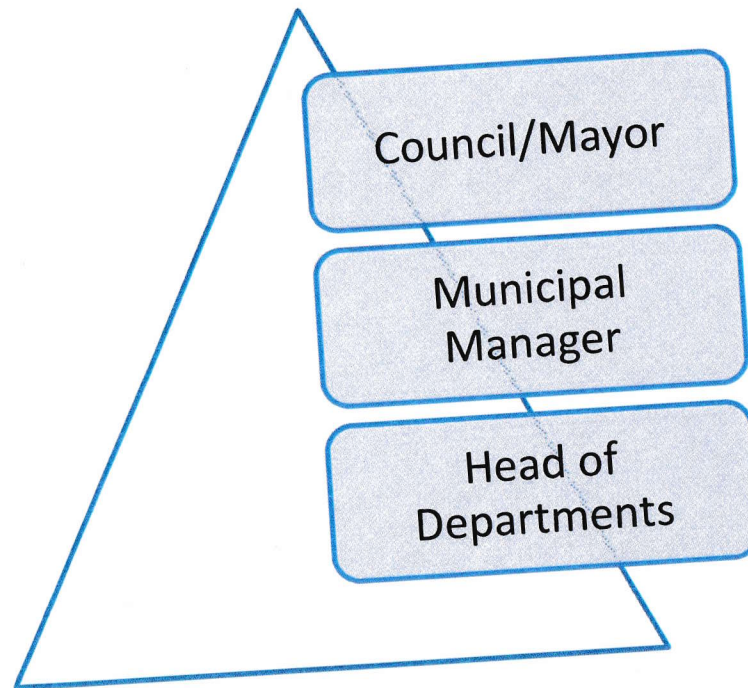
Section 72 (1) (a) of the MFMA outlines the requirements for mid-year reporting. The accounting officer is required by the 25th January of each year to assess the performance of the municipality during the first half of the year taking into account –

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- (i) the monthly statements referred to in section 71 of the first half of the year
- (ii) the municipalities service delivery performance during the first half of the financial year, and the service delivery targets and performance indicators set in the service delivery and budget implementation plan;
- (iii) the past year's annual report, and progress on resolving problems identified in the annual report; and
- (iv) The performance of every municipal entity under the sole or shared control of the municipality, taking into account reports in terms of section 88 from any such entities.

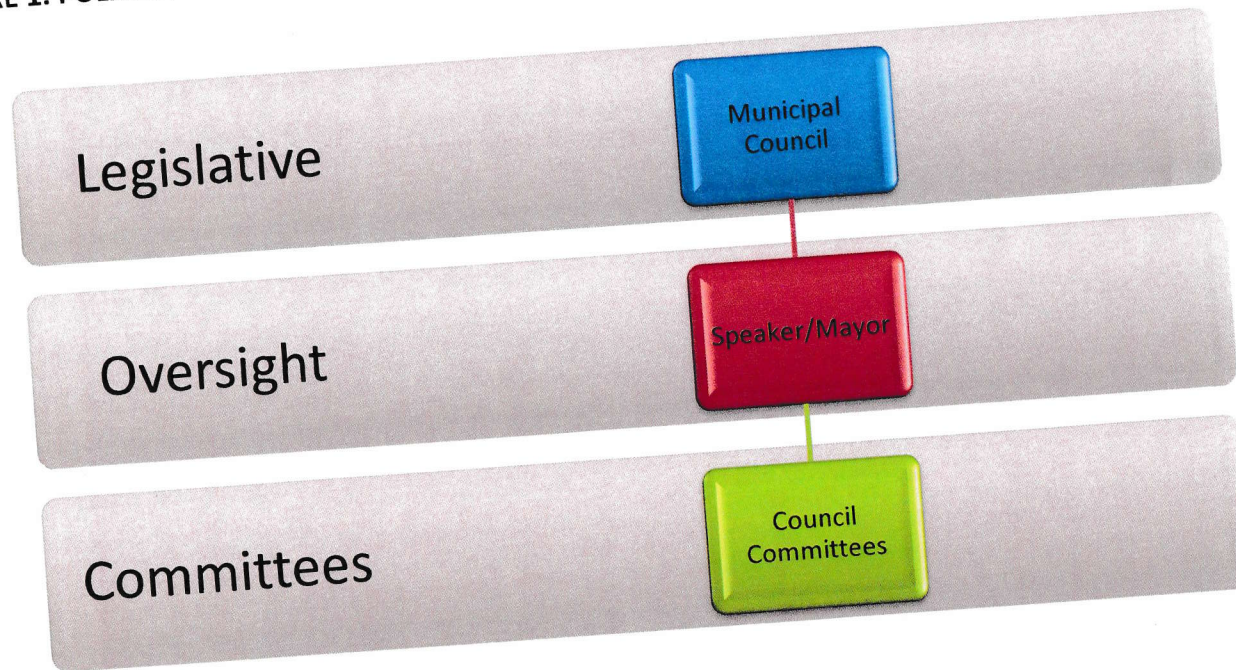
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Below is the line of reporting in the Municipality



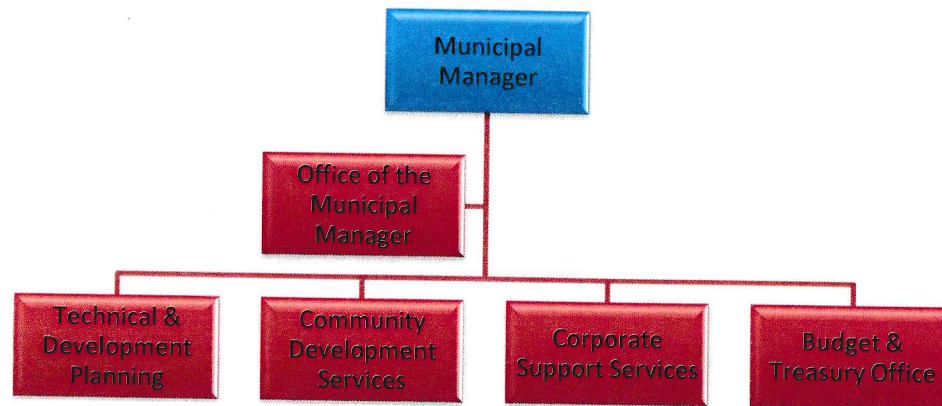
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FIGURE 1: POLITICAL STRUCTURE



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Figure 2: Administrative Structure



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SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN

HIGH-LEVEL SERVICE DELIVERY BREAKDOWN

1: Institutional Transformation and Organisational Development

KEY PERFORMANCE AREA	KEY PERFORMANCE INDICATORS (KPI's)	Baseline	Annual	Measure	Verification	Budget	Quarterly Projections			
Corporate Goal	Corporate Objective	30/06/2017	2017/18	Unit	PoE		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr
<i>Sub-KPA 1.1 Provide file and archiving services</i>	Number of reports on the registry and archiving function	4	4	Number of reports	Quarterly Reports received	Operational	1	1	1	1
<i>Sub-KPA 1.2 Provide Occupational Health and Safety</i>	Number of meetings of the OHS Committee held	4	4	Number of meeting held	Minutes	Operational	1	1	1	1
<i>Sub-KPA 1.3: Human Resource Development</i>	Number of Recruitment and Selection Reports	2	2	Percentage compliance	Recruitment and Selection Reports	Operational	-	1	-	1
	Submission of WSP(LGSETA)	1	1	Percentage compliance	Quarterly reports	Operational	-	-	-	1
<i>Sub-KPA 1.4: Information Communication Technology. ICT</i>	Number of ICT reports	4	4	Number of ICT reports	Number of ICT reports	Operational	1	1	1	1
<i>Sub-KPA 1.5. support to council</i>	Number of council committee sitting	4	16	Quarterly committee and council meetings	Minutes of council committees	Operational	4	4	4	4
	Number of Ordinary Council meetings per year	4	4	Number of meetings held	Minutes	Operational	1	1	1	1

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<i>Sub KPA 1.6 Provide Customer Care Services</i>	Reports on customer care ¹	1	4	Number of Reports	Quarterly Reports	Operational	1	1	1	1
<i>Sub KPA 1.7. Performance Management system</i>	Reports on performance management system	4	4	Number of quarterly performance reports	Quarterly reports	Operational	1	1	1	1
<i>Sub KPA 1.7 Compliance with employment equity Act</i>	Reports on employment equity	1	1	Report submitted to Department of Labour	Submission of the report	Operational	-	-	1	-

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2: BASIC SERVICE DELIVERY AND INFRASTRUCTURE DEVELOPMENT

KEY PERFORMANCE AREA	KEY PERFORMANCE INDICATORS (KPI's)	Baseline	Annual Target	Measure	Verification	Budget	Quarterly Projections			
Corporate Goal	Corporate Objective	30/06/2017	2017/18	Unit	PoE		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr
Sub-KPA 2.1 Provide Water and Sanitation	Upgrading Water treatment plant in Warrenton	10% Expenditure	100% Expenditure	Percentage Expenditure	Status reports	14 758 050	0%	30%	30%	40%
	Water Supply in Warrenton	50.06%	100% expenditure	Percentage Expenditure	Status Report	11 027 939 .57	25%	50%	75%	100 %
	Sewer Reticulation at the station area	100% Expenditure on a phase one	100% Expenditure	Percentage expenditure on sewer reticulation	Status reports	1000000	25%	50%	75%	100%
	Supply and delivery of water and sanitation materials	0	4	Number of supplies received	Delivery reports	400 000	1	1	1	1

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	Revamping of water and sanitation pumps	0	4	Number of supplies received	Delivery reports	400 000	1	1	1	1
Sub-KPA 2.3 Electricity supply	Refurbishment of existing electricity infrastructure	Complexion of phase 2	100% Expenditure	Percentage on progress	Status reports	15 000 000	25%	50%	75%	100%
	Supply and delivery of electricity materials	1	4	Number of supplies received	Delivery reports	400 000	1	1	1	1

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3. Community Services

KEY PERFORMANCE AREA	KEY PERFORMANCE INDICATORS (KPI's)	Baseline	Annual	Measure	Verification	Budget	Quarterly Projections			
Corporate Goal	Corporate Objective	30/06/2017	2017/18	Unit	PoE		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr
	Number of entity registrations in leading and emerging Economic Sectors	4	4	Number of entity registered	Entity Certificates	Operational	1	1	1	1
	Number of sector development workshops to be conducted in 2017/18	2	2	No of workshops conducted	Quarterly reports	Operational	1	-	1	-
	Reports of LED initiatives	4	4	Functional LED projects	Quarterly Reports	Operational	1	1	1	1
	Economic Stakeholders engagement through LED Forum	1	4	Number of reports	Quarterly reports	operational	1	1	1	1
Tourism	Reports of Tourism initiatives	12	8	Functional LED projects	Monthly Reports	Operational	2	2	2	2
Parks and Recreation	Number of reports on Parks and recreation	12	12	Number of reports	Monthly Reports	Operational	3	3	3	3
Traffic Services	Number of reports on Traffic management services	12	12	Number of reports	Reports	Operational	3	3	3	3

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4: GOOD GOVERNANCE AND PUBLIC PARTICIPATION

KEY PERFORMANCE AREA	KEY PERFORMANCE INDICATORS (KPI's)	Baseline	Annual Target	Measure	Verification	Budget	Quarterly Projections			
Corporate Goal	Corporate Objective	30/06/2017	2017/18	Unit	PoE		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr
Sub KPA: 4.1 Broaden/deepen local democracy	Promote Community participation	4	4	Imbizos & ward based meetings	Attendance reg & minutes		1	1	1	1
	Number of initiatives on special programmes	4	4	No of gender & senior citizen programmes	Attendance register & programme	-	1	1	1	1
	Number of functional ward committees	4	15	Number of meetings	Minutes and attending register	-	15	15	15	15
Sub KPA: 4.2 Good governance	Number of oversight reports	2	4	No of oversight reports	MPAC reports		1	-	1	-
Sub KPA: 4.3 Promote institutional governance and Performance	Number of quarterly performance reviews	New	4 feedback sessions conducted by June 2017	Quarterly performance report	reports	-	1	1	1	1

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Management

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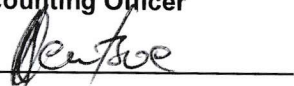
5: MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT										
KEY PERFORMANCE AREA	KEY PERFORMANCE INDICATOR	Baseline	Annual	Measure	Verification	Budget	Quarterly Projections			
Corporate Goal	Corporate Objective	30/06/2017	2017/18	Unit	PoE		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr
KPA: MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT	Timeous submission of the 2016/2017 Annual financial Statements to the Office of the Auditor General	Submitted 2016/17 AFS	31 August 2017	AFS 2015/16	AFS signed off by the Office of the AG	R1 200 000	Submission by 31 August 2017	-	-	-
	Number of Section 71 (MBS) Reports submitted to treasury on time	12	12	Number of reports submitted by due date	Copies of reports signed off by the Mayor	Operational	3	3	3	3
	Number of Section 52 Reports submitted to treasury on time	4	4	Number of reports submitted by due date	Copies of reports signed off by the Mayor	Operational	1	1	1	1
	Section 72 Report submitted to treasury on time	1	1	Report submitted by due date	Copy of a report signed off by the Mayor	Operational	-	-	1	-
	Timeous adoption of the Adjustment Budget of 2017/2018 Approved by Council	2016/17 Adjustment budget approved	Adjustment budget completed by January 2018	Performance review and adjustment budget	Copy of budget and council resolution	Operational	-	-	Approved by January 2018	-
	Percentage compliance with the legislative requirements for a sound supply chain management system	12	12	% of compliance	Status report	Operational	3	3	3	3
	Percentage	0	100%	% of	Monthly/	R179mil	25%	50	75%	100%

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	expenditure on the annual budget			compliance	Quarterly reports			%		
	Percentage (%) collection of revenue achieved by the end of the financial year	50%	60%	% of collection	Cash Flow indicating increase	Operationa l	10%	30%	40%	60%
	Timeous adoption of the 2018/19 Municipal Budget	2017/18 Budget was adopted on time	Budget Approval by 31 May 2017	Approved budget 2017/18	Council resolutions	Operationa l	Budget and IDP Process Plan Adoption	-	Tabling by 30 March 2018	Approve d by 31 May 2018
	Number of reports on Asset management	4	4	No. of reports	Quarterly reports	Operationa l	1	1	1	1

Submitted by the Accounting Officer

MRS C. LENTSOE



DATE 27/06/2017

APPROVED BY THE MAYOR

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COUNCILLOR B MHALENI 

DATE 27/06/2017

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